

Cacapon Highlands
Board Meeting Minutes
For
December 16, 2017

Officer's & Titles

Chair	Jim Haburcak
Co-chair	Ben Landrum
Treasurer	Barry Stahl
Trustee-At-Large	Phyllis Manimbo
Secretary	Charlotte Davis

Law Suit

- Jim and Lawyers have settled case.
- Our Lawyer was paid \$2,000.00.
- The final amount was \$4,000.00 with the Association paying \$500.00

Taxes and Finances

- Attached is the Treasurers Report.
- Annual dues will be \$129.00 for 2018.

Insurance

- John Gleason is still checking on improvements for our coverage.

Roads

- Jim checking with Ron on work to be done in 2018.
- Ron unable to attend meeting.
- Will ask Joe Linn if we can put barrels of sand for ash at big hill.
- Has Ron made arrangements with Bernard Hooks as to snow removal this winter.

Mailboxes

- Mailboxes are complete.

CACAPON HIGHLANDS PROPERTY OWNERS ASSOCIATION

FINANCIAL REPORT 2, FY 2018

RESERVE BALANCE		FY17 FORWARD	FY18 CURRENT
		\$12,860.88	\$4,803.85
INCOME	FY18 PROJECTED	FY17 ACTUAL	FY19 PROJECTED
	\$12,850.00	\$364.00	
EXPENSES	FY18 BUDGET	FY18 ACTUAL	FY19 PROPOSED
<u>Operations</u>			
ROADS	\$ 7,200.00	\$ 4,400.00	
SNOW REMOVAL	\$ 2,000.00	\$ 0	
ELECTRIC	\$ 150.00	\$ 63.84	
WEBSITE	\$ 350.00	\$ 0	
LEGAL	\$ 650.00	\$ 2,888.88	
INSURANCE	\$ 750.00	\$ 699.83	
LANDSCAPE	\$ 650.00	\$ 104.45	
Operations Expenses	\$11,750.00	\$ 8,157.00	
<u>Administration</u>			
OFFICE	\$ 200.00	\$ 4.66	
POSTAL	\$ 200.00	\$ 49.00	
MEETINGS	\$ 600.00	\$ 574.37	
DONATIONS	\$ 100.00	\$ 0	
Admin.Expenses	\$ 1,100.00	\$ 628.03	
TOTAL EXPENSES	\$12,850.00	\$ 8,785.03	