



# Cacapon Highlands

## Property Owners Association

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The first meeting of the Cacapon Highlands Property Owners Association was held on October 4, 1981, at the Tuscarora offices in Great Cacapon, West Virginia. The purpose of the meeting was to begin transferring responsibility for managing the common areas within the development and to elect a five member Board of Trustees. The Trustees are empowered to control funds collected each year from property owners for road maintenance, snow removal, or as otherwise necessary to protect the interests of property owners, in accordance with the By-Laws of the association. Members of the Board of Trustees are:

Dr. John Eaton, Chairman  
2106 Bucknell Terrace  
Wheaton, Maryland 20922

Mr. August Gruhn, Trustee At-Large  
9104 Ewing Drive  
Bethesda, Maryland 20034

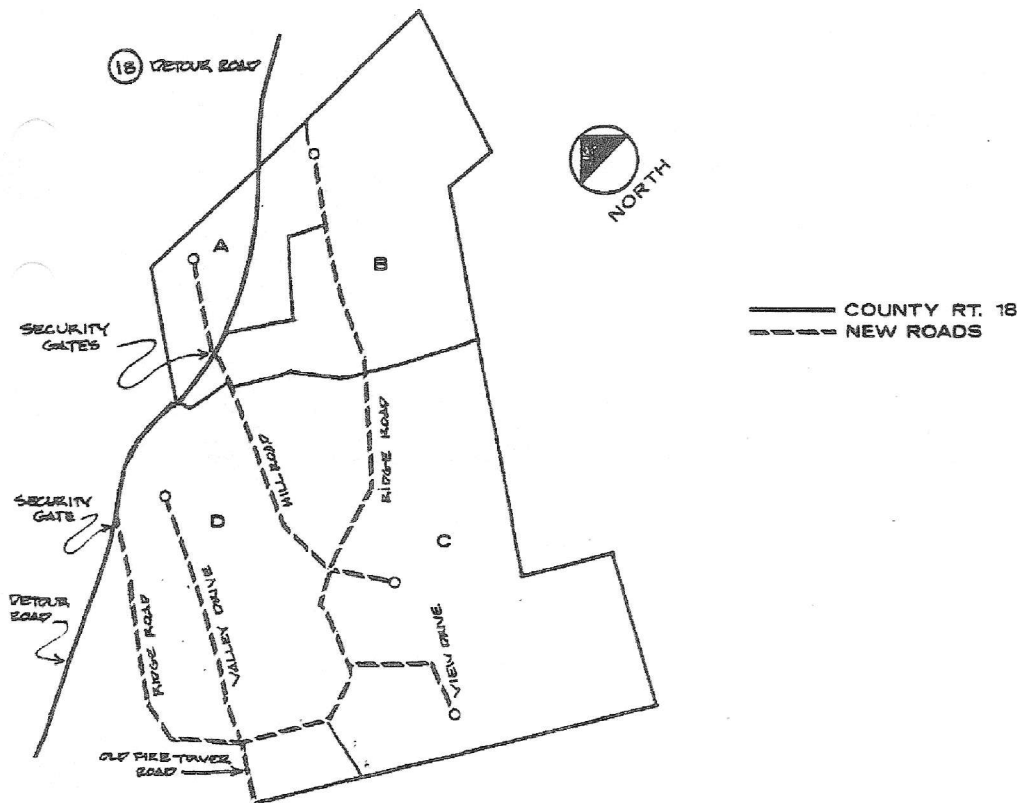
Mrs. Eleanor Gay, Secretary  
38 Moran Drive  
Waldorf, Maryland 20601

Mr. Richard Cook, Trustee At-Large  
4205 Yeadon Court  
Bowie, Maryland 20715

Mr. Steven Biegel, AIA, Treasurer  
1954 Mariner Lane  
Woodbridge, Virginia 22192

The first meeting of the association's Board of Trustees was held on November 7, 1981, in the Tuscarora offices. All five Trustees were present and the following actions were taken on behalf of the association:

- 1) The Chairman was directed to make contact with the person or persons responsible for maintaining county road 18 (Detour Road) and to inquire about paving the section of road along the eastern side of the mountain.
- 2) It was determined that new security gates are to be installed at the entrances to the development off Detour Road. Until such time as the association is notified as to access requirements of the Department of Natural Resources, the Old Fire Tower Road is also to be closed to other than Cacapon Highlands Property Owners.
- 3) A contract for snow removal was to be initiated as soon as possible to assure open access through the development during the Winter months. It was also determined that a red flag hung at the entrance to any property will be interpreted as a distress signal.
- 4) Keys to the security gates will be made available to all property owners at a cost of \$1.00 each. The Tuscarora office will allocate keys and collect the nominal \$1.00 fee from association members.
- 5) The association bank account was turned over to the Trustees and the Treasurer will control dispersment of funds to meet obligations. Two signatures shall be required to withdraw funds from the association's account. Funds will be held in the Morgan County State Bank in Berkeley Springs, West Virginia. The current balance in the association account is \$2,068.51. The Treasurer was directed by the Trustees to explore investment options for the association's funds.
- 6) The naming of roads was discussed and it was determined that suggestions are to be solicited from all property owners. Final road names are to be established in the Spring at the full meeting. During the interim the following names were recommended by the Trustees:
  - Hill Road (running North and South from Detour Road)
  - Ridge Road (running East and West along the ridge)
  - View Drive (Cul de Sac on South side of Ridge Road)
  - Valley Drive (Cul de Sac on North side of Ridge Road)



The above temporary names shall be referred to for the purpose of directing snow removal and road repairs until permanent names are established.

- 7) It was determined that a newsletter shall be sent to all property owners to keep them advised of association business.
- 8) The Trustees agreed to meet again in January, although no specific date was set.

The Potomac Edison Electric Company has advised us that service will be extended into parts of Sections B, C & D early in 1982.

Bernie Hook (Hook Excavation) has agreed to take on snow removal responsibilities for the association. Bernie will periodically check road conditions and plow the roads as required (particularly on Friday evenings).

Remember -- A red flag hung at the entrance to any property means someone needs help. If you should spot a flag while on the mountain please look into the situation and lend a hand if necessary.

IMPORTANT TELEPHONE NUMBERS

Paw Paw Fire Department	- (304) 887-7311
Department of Natural Resources (Rick McElade, Patrolman)	- (304) 947-7495
Sheriff James Batt	- (304) 258-1187
Tuscarora Offices	- (304) 258-3538
Dr. John Eaton, Chairman	- (301) 949-8466
Bernie Hook	- (304) 258-4346
Great Cacapon Fire Dept.	- (304) 258-1122
Potomac Edison Electric	- (304) 258-1140

ART JOHNSON

**Seasons  
Greetings!**

